

Ethical Standards of Membership - SCSD and Subcommittees

All members of the Senate Committee on Student Discipline and its subcommittees on student conduct must conduct themselves in conformity with the following ethical standards:

*** 1. All members are expected to adhere to all federal, state, and local laws and to all university policies and procedures. If a member is charged with violating a rule or law, the Director of the Office for Student Conflict Resolution (OSCR) may temporarily suspend the member pending the outcome of the appropriate conduct process.**

- ☐ I have read and understand this expectation.
- ☐ I have not read or do not understand this expectation.

*** 2. All members are expected to participate in all training and development sessions deemed necessary by OSCR staff. Staff will make reasonable accommodations upon receipt of appropriate notice from members who are unable to attend a training session.**

- ☐ I have read and understand this expectation.
- ☐ I have not read or do not understand this expectation.

*** 3. All proceedings are completely confidential under federal educational records policy and the Student Code. All discussion of the case must be contained within the hearing room. Any university files, including notes taken during a hearing/deliberation, must not be removed from the conference room, unless as directed by OSCR staff.**

- ☐ I have read and understand this expectation.
- ☐ I have not read or do not understand this expectation.

*** 4. The disciplinary or educational record of any student is not to be shown, discussed, or shared in any way with anyone outside the membership of each hearing or appeal committee.**

- ☐ I have read and understand this expectation.
- ☐ I have not read or do not understand this expectation.

*** 5. In the event that committee members are contacted by any person outside OSCR regarding any case, especially members of the media, no response other than "no comment" should be given. The Director of OSCR must be informed immediately in these circumstances.**

- ☐ I have read and understand this expectation.
- ☐ I have not read or do not understand this expectation.

*** 6. The vote of each member of a hearing committee is private, and all decisions are expected to be supported by all members of the hearing committee, even dissenting members.**

- ☐ I have read and understand this expectation.
☐ I have not read or do not understand this expectation.

*** 7. The standard of proof for all disciplinary matters shall be the "preponderance of the evidence" standard.**

- ☐ I have read and understand this expectation.
☐ I have not read or do not understand this expectation.

*** 8. Members should make every effort to maintain the integrity of the conduct process. Members should not make accusations, or statements of any kind, which cannot be supported, have no relevance to the case, and/or create an unnecessarily antagonistic hearing/deliberative environment. Members should attempt to gain necessary information without demonstrating prejudice or bias.**

- ☐ I have read and understand this expectation.
☐ I have not read or do not understand this expectation.

*** 9. Members should promptly inform OSCR staff if they have a personal interest in or knowledge of a case that creates a conflict. Members are expected to dismiss themselves from a hearing if they are unable to participate in a fair and unbiased manner.**

- ☐ I have read and understand this expectation.
☐ I have not read or do not understand this expectation.

Please type your name in the box only if you agree to the following:

*** AGREEMENT: I have read the above ethical standards and agree to abide by them while a member of the committee. I also agree that, if I become aware of a potential violation of these standards, I will report this information to the Director of the Office for Student Conflict Resolution.**